

To,

GOV.IN Domain Registry

National Informatics Centre (NIC)
Ministry of Electronics and Information Technology
A-Block, CGO Complex, Lodhi Road
New Delhi - 110 003

Dear Sir/ Madam,

I am the authorized user to register sub-domain(s) under the 3rd level domain <domain name>.

I formally request you to activate/update the following sub-domain(s) registered online.

| Sl No | Sub Domain Name | Alias (www. Prefix with sub domain name) | Mapped IP |
|-------|-----------------|--|-----------|
| 1 | | | |
| 2 | | | |

I endorse that the sub-domain name is for a government organization and belongs to the category of the guidelines vide no F.No. 3/14/2014 - IGD dated 23rd October 2019.

The sub-domain names would be used for official purposes and would conform to the IT Act of India and Aadhaar Act, 2016. Domain name will not be used for any unlawful & commercial purpose and as per MHA OM; the website will be hosted in India only.

Thanks.

Name:

Designation:

Date:

Signature (with stamp):

Note:

1. Kindly ensure that the contact details of 3rd level domain name is up to date.
If not, kindly submit contact update request through **Modify Domain Details** option under Domain Management at registry.gov.in which will be visible after Sign In.
2. Authorization letter should be signed by the organizational or administrative contact person of 3rd level domain name on his/ her pre-printed letter head.
In case, pre-printed letter head is not available, then the letter should be duly signed with seal (stamp).
3. As per MHA OM (https://registry.gov.in/Mha_om-website-hosting.pdf), no domain under .gov.in can be hosted outside India. Kindly ascertain that IP location belongs to India only.